



## **PUBLICATION OF DECISION LIST NUMBER 11/21-22**

MUNICIPAL YEAR 2021/22

Date Published: 5 November 2021

This document lists the decisions taken by the Cabinet at its meeting on 3 November 2021. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 19 November 2021) unless the Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 or that affect more than one ward can be called in. "Call-in" requires at least a quarter of the Members of the Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Alison Marston, Governance Services Manager. Either a special meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of the Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where the Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by the Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Alison Marston, Governance Services Manager at the Council Offices, Campus East,

Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail [a.marston@welhat.gov.uk](mailto:a.marston@welhat.gov.uk)

**Cabinet Decisions**  
**Wednesday 3 November 2021**

**SUBJECT / TITLE OF REPORT**

Council Tax Support Scheme

<b>Part 1 or 2 (Relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of Decision (i.e. Key, Non- Key, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-In &amp; Date to be called in by</b>
1	All Wards	No	Forward Plan Reference FP1064	Farhad Cantel Tel: 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	Yes 11 November 2021

**DECISION:**

Cabinet recommended to Full Council that the Council's localised council tax support scheme continued in 2022/23 to help people on low/no income to receive a reduction on their council tax.

**BACKGROUND:**

# Cabinet Decisions

## Wednesday 3 November 2021

### SUBJECT / TITLE OF REPORT

Appointment of Now Housing Directors

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1084	Stuart Pearson Tel: 01707357742 <a href="mailto:s.pearson@welhat.gov.uk">s.pearson@welhat.gov.uk</a>	Yes 11 November 2021

### DECISION:

Cabinet delegated authority to the Shareholders Group for Now Housing Limited, to appoint directors to the Now Housing Limited Board, in consultation with the Leader and Executive Member, Housing and Climate Change.

### BACKGROUND:

Cabinet Decisions  
Wednesday 3 November 2021

**SUBJECT / TITLE OF REPORT**

CAPITAL BUDGET MONITORING REPORT 2021-22 - QUARTER 2

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Richard Baker Tel: 01707 357425 <a href="mailto:r.baker@welhat.gov.uk">r.baker@welhat.gov.uk</a>	No

**DECISION:**

- (1) Cabinet noted the capital forecast outturn position as at Quarter 2 as shown in Table 1.
- (2) That the virements set out in section 3.5.3 be approved.
- (3) Cabinet noted the forecast position as at 30 September 2021 for funding of the capital programme and reserve balances as reflected in Table 2.

**BACKGROUND:**

Cabinet Decisions  
Wednesday 3 November 2021

**SUBJECT / TITLE OF REPORT**

REVENUE BUDGET MONITORING REPORT 2021-22 - QUARTER 2

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Richard Baker Tel: 01707 357425 <a href="mailto:r.baker@welhat.gov.uk">r.baker@welhat.gov.uk</a>	No

**DECISION:**

- (1) Cabinet noted the revenue forecast outturn position as at Quarter 2 (30 September 2021).
- (2) Cabinet noted the position on debts set out in section 5 of the report.

**BACKGROUND:**

Cabinet Decisions  
Wednesday 3 November 2021

**SUBJECT / TITLE OF REPORT**

Housing Maintenance Procurement Update

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1088	Andrew Harper Tel: 01707357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	Yes 11 November 2021

**DECISION:**

- (1) Members noted the update provided in the report.
- (2) Appointment of legal advisers to defend legal proceedings agreed.

**BACKGROUND:**

# Cabinet Decisions

## Wednesday 3 November 2021

**The following decisions have been taken during the period 5 October to 3 November 2021 using Executive Member Decision Notices.**

SUBJECT / TITLE OF REPORT
Extension of (Housing) M&E contracts

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1066	Andrew Harper Tel: 01707357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	Yes 2 November 2021

### DECISION:

To extend the following contracts by one year (to 31/03/2023):

Openview	Communal Electrical Works
AJS	Door Entry
AJS	Fire and Emergency Works

To extend the following contract by two years (to 31/03/2024):

Stannah	Lift Maintenance
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As recommended by the general procurement board

**(Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 26 October 2021

Date of publication of the decision – 27 October 2021

# Cabinet Decisions

## Wednesday 3 November 2021

### SUBJECT / TITLE OF REPORT

Award of contract for Merchant Acquiring (Card Processing) Services

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1085	Andrew Harper Tel: 01707357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	Yes 10 November 2021

### DECISION:

To award a 2-year contract for card processing services to GPUK LLP (trading as Global Payments) commencing on 1st January 2022.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 3 November 2021

Date of publication of the decision – 4 November 2021

### BACKGROUND:



# Cabinet Decisions

## Wednesday 3 November 2021

### SUBJECT / TITLE OF REPORT

Response to Northaw and Cuffley Parish Council, Draft Neighbourhood Plan Document (September 2021)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	Northaw and Cuffley	No	Non-Key	Sue Tiley Tel: 01707357268 <a href="mailto:s.tiley@welhat.gov.uk">s.tiley@welhat.gov.uk</a>	No

### DECISION:

To agree the Draft Neighbourhood Plan Document response to be issued to Northaw and Cuffley Parish Council on or before 1 November 2021. To note that the draft response will be reported for information to CPPP on 11 November 2021.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 27 October 2021

Date of publication of the decision – 4 November 2021

### BACKGROUND: